

**Cole County R-I School District
Request for Proposal (RFP)
Asphalt Work – District Parking Lots**

Issued by:

Cole County R-I School District
13600 Route C
Russellville, MO 65074
Contact: Dr. Jeff Jennewein, Superintendent
Phone: (573) 782-3534
Email: jjennewein@coler1indians.org

RFP Timeline

Activity	Date
RFP Advertisement	Week of June 23–27 and June 30–July 4
Proposal Submission Deadline	Monday, July 7, 2025 – 10:00 AM
Bid Opening	Monday, July 7, 2025 – 10:00 AM
Bid Opening Location	High School Library, 13600 Route C, Russellville, MO

Proposal Submission Requirements

- **Format:** Proposals must be submitted via **email and/or hard copy only**.
 - **Email to:** jjennewein@coler1indians.org
 - **Mail or hand-deliver to:**
Dr. Jeff Jennewein, Superintendent
Cole County R-I School District
13600 Route C

- **Deadline:** Proposals must be received no later than **10:00 AM on Monday, July 7, 2025**.
- **Contents:**
Proposals must include:
 - Supporting documentation
 - Certifications and warranties
 - Technical specifications
 - Pricing, schedule, and scope of work
 - Any other pertinent information
- **Validity:** All proposals must remain valid for a minimum of **thirty (30) days** after submission deadline.
- **Other Requirements:**
 - **Incomplete, late, or faxed** proposals will **not** be accepted.
 - Proposals are **final and binding** upon submission—no amendments will be accepted after submission.
 - The District reserves the right to reject any or all proposals, accept any proposal in the District's best interest, or enter into negotiations with any bidder regarding pricing or terms.

Amendments to the RFP

The District may issue amendments or clarifications prior to the proposal deadline. Any changes will be shared with all registered vendors via official **addenda**, which will take precedence over the original RFP content. Addenda will typically be issued at least **three (3) days** before the proposal deadline.

Scope of Work

Contractor shall provide all labor, materials, equipment, and permits to complete asphalt paving for the following five (5) locations:

1. Elementary School Parking Lot

- **Current Condition:** Gravel/chat surface
- **Required Work:** Full asphalt paving

2. High School Parking Lot

- **Current Condition:** Concrete surface
- **Required Work:** Asphalt overlay

3. Football Field and Track Access Drive & Parking Lot

- **Current Condition:** Gravel/chat surface
- **Required Work:** Full asphalt paving

4. Baseball/Softball Complex (125 feet by 125 feet)

- **Current Condition:** Gravel/chat surface
- **Required Work:** Asphalt paving with curb

5. Parking Area Across from Elementary

- **Current Condition:** Grass surface
- **Required Work:** Asphalt paving with curb

- **Legal Description:**

Part of the Southeast Quarter of the Northeast Quarter of Section 3, Township 43 North, Range 14 West, in the City of Russellville, Cole County, Missouri, more particularly described as follows:

Beginning at an iron stob located on the north line of Park Street and the west line of Smith Street in the City of Russellville, Missouri; thence north along the west line of Smith Street a distance of 100 feet; thence west 127 feet, more or less, to the northeast corner of an adjoining tract and also being on the west line of another referenced tract; thence south along the west line of said tract a distance of 100 feet to the north line of Park

Street; thence east along the north line of Park Street, 127 feet, more or less, to the point of beginning.

Terms of Proposal

- **Insurance & Liability:**

The selected contractor shall indemnify and hold harmless the Cole County R-I School District from all claims, liabilities, and damages, including those due to negligence.

- **Site Access & Cleanup:**

Upon request, vendors may inspect sites. Vendors are responsible for restoring any disturbed areas to their original condition following inspections.

- **Vendor Responsibilities Before Submission:**

- Review the full RFP and addenda
 - Conduct site visits as needed
 - Ensure compliance with local, state, and federal regulations
 - Submit a complete and informed proposal
-

Contact for Questions

All inquiries regarding this RFP should be directed to:

Dr. Jeff Jennewein, Superintendent

Phone: (573) 782-3534

Email: jjennewein@coler1indians.org

Selection Process

Proposals will be evaluated based on:

- Experience and qualifications
- Scope and clarity of proposed work

- Pricing and value
- Ability to meet timeline
- References and past performance

The District reserves the right to accept or reject any proposal, waive technicalities, or negotiate terms in the best interest of the District.

Thank you for your interest in partnering with Cole County R-I School District. We look forward to reviewing your proposal.

Administration: Danielle Gruebel (High School Principal), Tina Kauffman (Elementary Principal), Lori Clark (Special Services Director), Lucas Branson (Dean of Students) **Board of Education:** Adam Weber (President), Christina Wood (Vice President), Jenifer Seaver (Secretary), Renee Bungart (Treasurer), Ritchie Jenkins, Stephen Schnieders, Kent Shikles

Cole R-I School District

Acceptable Use Policy Continued

